



PRIVACY NOTICE

This Privacy Notice is made available to you in accordance with the Federal Law on the Protection of Personal Data Held by Private Parties (*Ley Federal de Protección de Datos Personales en Posesión de los Particulares*), its Regulations, and other applicable provisions (hereinafter, the "Law").

Identity and Address of the Data Controller.

De Silva Consultores y Abogados, S.C. (hereinafter, "De Silva Consultores y Abogados," "DESICA," "the Firm," or "we"), with its address at Adolfo Prieto 1649, Suite 601, Colonia Del Valle, ZIP Code 03100, Benito Juárez, Mexico City, Mexico, is the entity responsible for the processing of your personal data, for the use given to it, and for its protection.

Intended Recipients of this Privacy Notice.

This Privacy Notice is addressed to individuals who provide us with their personal data through telephone calls; electronic means, such as email or messages through digital platforms; and physical means; as well as to those who visit our office, whether because they provide us with their data for a given purpose or because such data is obtained through our video surveillance systems. The persons referred to herein are collectively referred to as the "clients" or "you."

This Privacy Notice describes how De Silva Consultores y Abogados uses your personal data and the rights to which you are entitled. We recommend that you read carefully the information provided herein.

Our Commitment to Your Rights and Privacy.

At De Silva Consultores y Abogados, we understand the importance of protecting the privacy of the persons with whom we interact, including our clients, prospective clients, representatives of client organizations, guests, and various suppliers. This Privacy Notice contains important information for you and explains how we obtain, use, protect, and share your personal data, as well as the rights available to you. DESICA is committed to processing your personal data in accordance with the principles of legality, purpose, loyalty, consent, quality, proportionality, information, and accountability set forth in the Law.

What Personal Data Do We Collect from You?

The personal data that De Silva Consultores y Abogados may collect from you is as follows:

- **Identification data:** Information that makes it possible to distinguish you from other individuals. This data may include: name; Federal Taxpayer Registry number (*Registro Federal de Contribuyentes*, "RFC"); Unique Population Registry Code (*Clave Única de Registro de Población*, "CURP"); passport; official identity documents; date of birth; nationality; gender; and photographic and video image within DESICA's premises or provided by you.
- **Contact data:** Information that allows us to maintain contact with you. This data may include: home address; landline and/or mobile telephone number; email; and username on social media or digital platforms for purposes of contacting you.
- **Employment data:** Information concerning an individual relating to their employment, position, or commission. This data may include: job title, work address, corporate email, and corporate telephone.
- **Asset or financial data:** Information concerning an individual or legal entity relating to their property, rights, liens, or obligations that are capable of economic valuation. This data may include: movable and immovable property; tax information; banking information; credit history; income and expenses; bank accounts or statements thereof; insurance; and sureties.
- **Electronic records:** This information includes image and/or voice recordings obtained through video surveillance systems, captured when you visit our premises or provided by you.

Does De Silva Consultores y Abogados Collect Sensitive Personal Data from You?

Given the nature of the Firm's legal consulting and representation services, data considered sensitive under the Law may be collected, such as racial or ethnic origin, current or future health condition, genetic information, religious, philosophical, and moral beliefs, political opinions, sexual orientation and other sensitive personal data. In such case, the processing of your data will be subject to your express, written consent. DESICA will use such information only to the extent that it is relevant in order to provide the legal services you have requested, or when required by an underlying legal obligation.

How Do We Obtain Your Personal Data?

DESICA may obtain your personal data through various means:

- **Directly from you:** When you personally provide us with your data at our premises.

- **Through means of communication:** When you provide us with your data by telephone, through electronic means (such as email or messages through digital platforms), or when your image or voice is captured by our video surveillance systems.
- **Through other sources:** We may obtain information about you through other sources, including data we may collect from third parties—such as geographic information or additional contact information—under the terms of applicable national laws, as well as other publicly available sources.

Do We Collect Data from Our Clients Through Cookies, Web Beacons, or Other Tracking Technologies?

Currently, DESICA does not use cookies, web beacons, or other tracking technologies on our website that would allow the automatic collection of data. Should we implement them in the future, we will inform you in a timely manner through an update to this Privacy Notice.

For What Purposes Do We Use Your Personal Data?

Although the purposes may vary depending on the legal relationship between you and De Silva Consultores y Abogados, in general your personal data will be processed for the following primary purposes:

- To provide you with the services you request from the Firm;
- To assemble and manage the case files for the matters entrusted to us;
- To carry out the procedures, filings, and communications necessary before the relevant authorities;
- To keep our records up to date so that we may respond to your inquiries;
- To invoice, collect, and follow up on the fees and expenses arising from the services rendered;
- To comply with the legal obligations to which DESICA is subject;
- To grant you access to client-only sites;
- To maintain the security of our premises and infrastructure through our prevention, detection, and video surveillance systems, in order to verify compliance with internal policies and with the Law, and to ensure the normal operation and security of DESICA and of the persons on its premises.

These purposes are necessary for us to maintain and comply with the legal relationship we hold with you. Likewise, your personal data may be processed for the following secondary purposes:

- To carry out advertising and prospecting activities, such as offering you our services, updates in the legal field, or information that DESICA believes may be of interest to you;
- To conduct internal statistical or market analyses.

Am I Required to Receive Advertising from DESICA?

No. The secondary purposes listed above are not necessary for us to maintain or comply with the legal relationship that binds us to you. Therefore, you may at any time express your decision to object to our processing of that data for such purpose, or revoke the consent you may have previously granted us, by sending us an email at info@desica.com.mx or by contacting our office, whose address is provided in this Privacy Notice. Refusing the use of your personal data for this purpose is your right, and exercising it will not give rise to any type of action or reprisal.

Remittance of Your Personal Data to Our Suppliers.

DESICA may remit your personal data, in whole or in part, to service providers who assist us in a given process, for example: (i) companies that provide us with hosting, advertising, client-profile screening, or fraud-prevention services, or the creation or management of databases or IT and digital platforms for case-file management; (ii) other entities that assist us with accounting, tax, or out-of-court collection matters; (iii) insurance agents; and (iv) private security companies engaged to maintain the security and surveillance of the premises and personnel. These remittances may be domestic or international in nature. In all cases, these third parties process the information on our instructions and have assumed contractual obligations toward DESICA for the purpose of protecting our clients' personal data.

To Whom Do We Transfer Your Personal Data?

DESICA may transfer your personal data to third parties for the purposes set forth in this Privacy Notice. These transfers are carried out to the extent necessary for the maintenance or fulfillment of the legal relationship between De Silva Consultores y Abogados and you. DESICA informs you that your Personal Data may be shared within or outside the country with the following persons, companies, organizations, or authorities:

Destinatario de los datos personales	Ubicación	Finalidad
Notaries public and public commercial attesting officers.	Mexico.	To carry out notarial and registry procedures and the formal recording of documents.
Correspondent counsel and specialized outside firms.	Mexico / Abroad.	Support in specialized matters outside the Firm's practice areas or based in another country.

Judicial and administrative authorities.	Mexico.	To comply with court orders, requests from authorities, or legal obligations.
Expert witnesses, translators, and auxiliaries of the administration of justice.	Mexico / Abroad.	Preparation and submission of evidence, expert opinions, and documents in proceedings.
Invoicing, collection, and accounting service providers.	Mexico.	Invoicing, collection of fees and expenses, and compliance with tax obligations.
Technology and information-storage service providers.	Mexico / Abroad.	Hosting, management of electronic case files, and collaboration platforms.
Banks and financial institutions.	Mexico.	To make payments, transfers, and operations related to the services rendered.

Your personal data will not be transferred to third parties other than those indicated above without your consent. Should it be necessary to transfer your personal data to third parties other than these, you must expressly provide your authorization for the transfer. For those indicated in the table above with respect to which your express consent is required by Law, you must so state.

What Are Your Rights? ARCO Rights and the Ability to Revoke Your Consent.

Please be advised that there are options available to you to limit the way in which we use or disclose your personal data for a specific type of processing. In accordance with the Law, you have the rights of Access, Rectification, Cancellation, and Opposition to processing (the "ARCO Rights"); you also have the right to revoke, at any time, the consent granted for the processing of your personal data, to the extent permitted by the Law. To exercise your ARCO Rights, your right of revocation, or to raise any question or complaint regarding the processing of your personal data, you may contact us at our email address info@desica.com.mx.

In such case, you must submit a written request to the email address indicated, expressly stating: the data subject's name; documents that prove your identity; a clear description of the data with respect to which you seek to exercise an ARCO right; and, where applicable, documents that facilitate the location of such data. DESICA will respond within 20 business days and, if no additional information is required and the request is well-founded, will give effect to your right within the following 15 business days.

What Measures Are Used to Protect My Personal Data?

DESICA maintains administrative, physical, and technical security measures to protect your personal data (including sensitive personal data) against damage, loss, alteration, destruction, or unauthorized use, access, or processing, as well as to keep it accurate and up to date for the purposes for which it was collected.

How Can I Find Out Whether This Privacy Notice Has Been Modified?

DESICA reserves the right to modify or update this Privacy Notice at any time, in which case a notice will be posted on our website, or the modified version will be sent to you by email or another means of communication. The publication will indicate the date of publication of the new version. Any change made to our Privacy Notice will take effect on the day following the publication of the new version on our website <https://desica.com.mx>. If you do not agree with the modifications, please contact us at info@desica.com.mx. DESICA invites you to review our Privacy Notice periodically to stay informed about how your personal data is used and about the rights you have.

Contact Us.

If you have any question, comment, or complaint regarding this Privacy Notice, please send us an email at info@desica.com.mx.

Date of last modification: March 31, 2026.